**Five Year Career Planning**

* Traditionally, having a career strategy involved visualising yourself in a specific role five years from now and identifying what career objectives need to be achieved to get there. For some people this is possible, but for others that might prove more difficult. The key thing is to continuously check and realign your career objectives with your definition of career success. This might include gaining more work experience/volunteering to improve skills and experience; postgraduate study; changing industry or profession; taking on more responsibility at work; gaining further qualifications or getting promoted.
* **Whatever your level of study and then beyond graduation, regularly re-evaluate what might change in five years and keep updating your Five Year Career Plan**
* Current career planning needs short-term goals to stay on track to a longer-term career direction that is adaptable, with regular reviews to ensure that it is current and relevant.
* **In Part 1, list longer term goals that you want to achieve.**
* **In Part 2, set short-term goals by completing an Action Plan for each goal. You short-term goals are things that you can do to help you to achieve your longer term goals.**

**PART 1**

In this section, define the bigger picture of what you want to achieve over the next five years. Before you get started, you may find it useful to watch the [Exploring & Setting Career Goals video](https://mmutube.mmu.ac.uk/media/Your+5+Year+Plan+%7C+Exploring+%26+Setting+Career+Goals/1_esugc6fk) by your Careers Adviser Kirstin Burke. Some examples are given for you, which you can delete.

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| **Five Year Career Plan: Develop a long-term professional vision – what do you hope to achieve in 5 years?**  The idea of career planning five years ahead may seem daunting and having a clear-cut plan in today’s ever-changing employment landscape can be difficult. It’s not necessarily about knowing exactly what you want to do or even having a definite job role in mind, but about having a strategy that equips you to notice and maximise any potential opportunities that come your way, to develop your employability and map out realistic goals. | | | | | |
|  | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
| **My goals** | Improve my self-confidence and communication skills to a level where I feel competent.  Find out more about the sort of jobs that I could apply for with my degree as I am not sure what I want to do. Having a clearer idea of my career options will help me to plan for future years. |  |  |  |  |
| **What do I need to do to achieve my goals?** | Investigate opportunities available through RISE, the Science and Engineering Enrichment programme and LinkedIn Learning.  Go to at least one employability event and speak to some employers. |  |  |  |  |
| **What support & resources will I need?** | To understand the range of jobs open to me I will also look at the Careers & Employability website, and may need to speak to a Careers Adviser. |  |  |  |  |
| **What training & qualifications will I need?** | I need some training in how to give good presentations. |  |  |  |  |

**PART 2**

In this section, define what actions you will take to ensure that you meet the objectives that you set yourself in Part 1. One example is included below. This action is the first step in achieving the goal of improving presentation skills. The next action could be to sign up for the Public Speaking activity in the Science and Engineering Enrichment programme, after completing the LinkedIn training. It would provide a good opportunity to put into practice what you have learned on LinkedIn, develop your skills further, and so help to develop your confidence when giving presentations.

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| **Immediate Action Plan** | |
| **My goal:** Improve my presentation skills | |
| **How am I going to achieve my goal?** | I will complete some LinkedIn training on the subject of presentation skills. When I feel more confident in my skills I will sign up for the Science and Engineering Enrichment activity for Presentation Skills & Public Speaking Development. |
| **Do I need any support or resources to help me achieve my goal?** | I have access to LinkedIn Learning. |
| **Do I need any training or qualifications?** | No |
| **Next steps** | Complete the LinkedIn course Develop Your Presentation Skills. |
| **Target date** | 15th October. Then I can put what I have learned into practice when I do the presentation in week 6 of Graduate Skills. |